

**BOOKING FORM**

Name:	
Postal address:	
	Post Code:
Telephone Number:	
<b><u>How did you find us?</u></b>	

<b><u>Details of journey</u></b>	Date:	
Number of passengers:	(max 8 per limousine)	Fare per passenger £
Collect from:	Post Code:	Collection time:
Drop off:	Post Code:	Arrival time:
Return journey: Destination:	YES / NO	Collection time:

**If you are not ready to be collected from your destination at the agreed time we allow for 15 minutes waiting (see terms and conditions 12) after which there will be a charge of £25 per hour or part thereof. The driver will be under no obligation to wait after 15 minutes should no contact have been made. Additional stops on route will be charged at £8 each unless previously agreed in writing. All additional monies will be payable in cash to the driver on the night.**

Any Special Requirements	
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<b>Total Due</b>	£	A 25% deposit is required with this booking. The balance is due by cheque 10 working days before the event, card payment or cash on the day
Deposit due/paid	£	
<b>Balance due</b>	£	

I confirm the above details are correct.  
 Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Please print your name: \_\_\_\_\_

**Please return the completed form to the address above together with your cheque made payable to Grosvenor Limousines Ltd.**

**GROSVENOR LIMOUSINES LTD**  
**www.whitelimos.co.uk**  
**TERMS & CONDITIONS OF CARRIAGE**

1. Journeys will commence only if full payment has been received.
2. All limousines are restricted by law to a maximum of 8 passengers and under no circumstances are we allowed to carry more.
3. Any child travelling in a limousine will be required to wear a seat belt or use a safety seat / booster seat in accordance with the Child Safety Regulations in force on the date of travel. All adults should wear seat belts provided.
4. The charge for any passenger or third party associated with any passenger causing damage to the vehicle will be as follows:  
spillage/sickness £60  
damage to the interior/exterior of the vehicle  
requiring professional repair including cigarette burns full cost Should we be unable to use the vehicle due to damage caused we reserve the right to charge for loss of use.
5. We operate a no smoking policy. Grosvenor Limousines Ltd and its drivers reserve the right to refuse carriage to any person found smoking in the vehicle.
6. No illegal drugs are to be carried or used whilst in the vehicles. Grosvenor Limousines Ltd and its drivers reserve the right to refuse carriage to any person found to be using or carrying prohibited substances.
7. No alcohol is to be served to persons under the age of 18 and proof of identity may be required.
8. No food to be consumed in the car unless previously agreed.
9. Grosvenor Limousines Ltd and its drivers reserve the right to refuse carriage to any person fighting or behaving in a violent or abusive manner.
10. Deposits and pre-payments are non-refundable.
11. Prices are quoted as a separate fare per passenger, there is no refund for non-usage.
12. In the event of your journey being terminated due to circumstances beyond our control, e.g. mechanical failure/accident we will do our best to provide alternative transport for your onward journey or offer a full refund.
13. Collection from airports will be as stated on your booking form. We allow for one hour after the advertised landing time and charge £25 per hour or part thereof for additional time. In the event of delays exceeding three hours we retain the right to contract out unless previously agreed in writing.
14. In the event that additional time is required this is at the discretion of the driver on the day and this will be charged at the rate of £25 per hour or part thereof and payable to the driver on the day of hire.
15. A valid contact name and telephone number must be received before the day of hire in case we need to contact you due to unforeseen delay. We will take no responsibility for inconvenience should we be unable to contact the designated person.
16. Grosvenor Limousines Ltd takes no responsibility for the belongings of any member of a party, however we will make every effort to return any property left in our vehicles. Any costs incurred will be payable by the owner.
17. The route taken will be at the discretion of the driver on the day unless previously stipulated. We do reserve the right to change an agreed route should road conditions dictate it.
18. Any claim for consequential loss due to a breach of contract will be limited to the value of the fee charged.
19. Any alterations by the customer to the agreed booking will be at the discretion of Grosvenor Limousines Ltd

I have read and agree to the above Terms and Conditions

Signed: ..... Date: .....

Please print full name: .....